

**The Manager,
SARASWATHI CENTRAL SCHOOL
NO 30, MAMBALAPATTU ROAD, V. PALAYAM,, VAZHUTHAREDDY VILLAGE, ,
VILLUPURAM 605602
TAMILNADU,VILUPPURAM, 605602
(M: 04146-224644)**

SUBJECT: -FRESH AFFILIATION UP TO SENIOR SECONDARY LEVEL-regarding .

Ref : Application No.: - SS-00266-2526 Dated:10/06/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation up to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931658
School No	56873
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Fresh Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX/XI	1 April,2025
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of Bal Vatika shall be restricted to 06 (two sections each in Bal Vatika I, II & III respectively). The total number of sections of the school from class I to XII shall be restricted to 20 of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
2	The trust deed submitted by school is partially legible. Thus, the school is required to submit the complete/clear back-to-back copy of same in the compliance within 03 months.
3	The school has submitted the land certificate dated 14-02-2024, wherein the clause that school is located on claimed land area is not mentioned. Thus, the school required to obtain renewed land certificate as per format (appendix – X prescribed in circular no. 12/2022) with complete details within 03 months and submit the same in the compliance.
4	All of the three science labs do not have fire extinguisher and there are plastic stools being used for seating in place of wooden stools. Thus, the school is required to

	upgrade the same in light of Board's SoP within 03 months and submit the compliance.
5	The school does not have composite science; it has shown classrooms as composite science lab, which is not acceptable. Thus, the school is required to set-up the same in light of Board's SoP within 03 months and submit the compliance.
6	The mathematics lab is under stocked and it does not have proper workstation and age appropriate seating arrangement. Thus, the school is required to set-up the same in light of Board's SoP within 03 months and submit the compliance.
7	The library is under stocked and it does not have separate reading space for staff. Thus, the school is required to procure more books and create the separate reading space for staff in the library within 03 months and submit the compliance.
8	The school has converted regular cubicles into CWSN toilets, but they are very narrow and there is no room for a wheelchair/walker to navigate. Thus, the school is required to construct the CwsN toilets separately for boys and girls on each floor with sufficient space for easy movement of the wheelchair as well as handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board's guidelines within 03 months and submit the compliance
9	As reported by IC, school has provision for lift. Thus, the school is required to complete the installation work of the lift and make it functional within 03 months and submit the compliance.
10	The school shall conduct training of its teachers with CoE Chennai within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)